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FINE ARTS COMMISSION

AGENDA

8 July 1985 - 1100 hours

Room 7D32 Hqs.

1. Call to Order by Chairman.

2. Review of May Minutes.

3. Committee Reports

a. Exhibits [redacted]

1. Latin America Exhibit [redacted]

4. Old Business

a. Memo on Office Signs [redacted]

b. Request for Evaluation of Suggestion (for awards)
[redacted]

c. Renovation of Restrooms [redacted]

e. Certificate of Appreciation [redacted]

f. Poster Campaign [redacted]

g. [redacted] Collection [redacted]

5. New Business

a. Sign for NBPO [redacted]

b. "Stay off the lawn" signs [redacted]

6. Next Meeting - 9 September 1985.

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MINUTES
OF THE 10 JUNE 1985
MEETING OF THE FINE ARTS COMMISSION

1. The meeting was called to order at 1100 hours in Room 7D32 Headquarters. Present were:

Members:

Consultant:

Others:

2. [redacted] new Chief of HOME/OL, was welcomed to the meeting.

3. [redacted] reported that the Addendum to 11 March Minutes of the FAC has been corrected to read that [redacted] was from OL/HOME rather than FBIS. [redacted]

4. The minutes of 13 May 1985 were corrected to read under paragraph 4, titled Renovation, line 3, that [redacted] requested to "have covering applied to the walls in the area around the counter as well as the adjoining area."

5. Committee Reports

a. Exhibits

June-July - Hot Air Ballooning Exhibit

[redacted] thanked [redacted] for her help in getting this exhibit together. [redacted] added that a thank you letter

had been sent to the individuals at NPIC for their contribution toward the exhibit. The exhibit will run until mid-July when renovation is scheduled to start in the Exhibit Hall.

July-August - Renovation of Exhibit Hall (no exhibits during this time).

September - Latin American Exhibit

25X1 [] coordinator for this Exhibit, said that
this year's theme is Salute to the Youth. He is planning to
use a collection of photographs showing some of the works of
25X1 various artists depicting Hispanic culture and Latin American
style architecture. [] will have slides for our next
meeting. He said the cost of the exhibit is estimated at
\$2,000, and will be paid for by EEO. The number of items in
the exhibit has not yet been decided.

October - Quinquedecennial Exhibit

25X1 November [] reported that [] and
25X1 [] had met with her regarding the Iranian
exhibit which is planned for November or early 1986. All of
25X1 []'s texts, along with her captions, will be used.
[] said that he reviewed the texts with the idea of
cutting them down, but found that it was all very interesting
25X1 material and essential backup for explaining the posters. []

25X1 December - [] is planning to contact [] to
see if he is still willing to provide his collection of White
House Christmas Cards for an exhibit in December.

25X1 January - During January, [] is scheduled to
display his exhibit on England.

5. Old Business

a. Progress Report on Color

25X1 [] Chairman of the Color Committee, reported that
25X1 the committee had reviewed [] recommendations and a
report has been prepared. The report is available in Mr.
25X1 [] office (3E14) for anyone who wishes to read it. The
25X1 subcommittee was in favor of most of [] recommendations
but felt that the wainscoting suggestions she made were
unnecessary. They also recommend that the grey floor tile
25X1 should be retained in spite of [] recommendations to
use a different color. The committee endorses the idea of
improving the elevator lobby and accepting the color
recommendations for the upper floor corridors. As to the lower

25X1 floor, this is another issue to be studied along with some of
25X1 our other problems. It was decided that further
25X1 recommendations on this should be delayed until we know what
25X1 will happen with the [] paintings.

25X1 [] expressed the idea that the new building
25X1 should be compatible with the old building. Discussion
25X1 followed resulting in the decision that FAC request HOME to
25X1 look over proposal "d" of the subcommittee's report, []
25X1 original proposal, the subcommittee's suggestions and to report
25X1 back to the FAC at our September meeting. This will also allow
25X1 us more time to come with a better idea about space
25X1 allocation. [] added that the grey carpet recommended
25X1 by [] has been removed from the GSA schedule so that we
will need to consider whether or not we will be able to get the
grey carpet or will it be necessary to find a new one. HOME
will be asked to report on this also at our September meeting.

b. Review of HIC Items

25X1 [] D/HIC, presented a lengthy report on some of
the items in our intelligence collection, which he said could
very well be the largest stand-alone collection of intelligence
25X1 in the world. We have 24,000 volumes in our collection. The
25X1 collection is not a part of the library. [] has
computerized some of the records to allow for more space and he
has been working to turn the mini-space into a museum. Many
25X1 offices turn over memorabilia to HIC when they do not know what
to do with it. [] has bundled up some of the items and
sent them to archives, where he says we really have a
25X1 hodgepodge. A list of the items in archives is available in
his office for anyone who wishes to see it. [] suggests,
looking toward the future should we have a museum, that we
might like to focus on intelligence in the U. S. Many notable
25X1 early American people were involved in intelligence and many of
25X1 our people don't know about it. [] suggested that
everyone take just a few minutes to go to []'s office and
view the collection he has gathered.

c. Renovation of Restrooms

25X1 [] reported that [] is in the process of
25X1 investigating the upgrading of the restrooms serving the
auditorium. [] idea is to cover the floor area outside
25X1 the rest rooms with carpeting, put new fixtures in the
restrooms, and switch the ladies' and men's rooms. []
25X1 said that it took \$10,000 to upgrade one of the rest rooms on
the 7th floor and he estimated that it would probably cost
25X1 about \$50,000 to do what [] has in mind. [] will
contact OPA and bring a report to our next meeting.

d. Office Signs

25X1 [] will draw up a notice concerning office signs to be sent to office directors and others in general who may want office door signs. We will decide at our next meeting specifically to whom the notices should be sent.

e. Certificate of Appreciation

25X1 [] obtained information that it is necessary to submit a letter asking for the use of the Agency seal and the use of the Agency name in order to have the certificates made. 25X1 OTS would make up the certificates. [] will try to obtain a sample from OTS to present to the FAC at our next meeting. 25X1 [] agreed to provide [] with a request memo for OTS if they should so require it.

f. Poster Titles

25X1 [] requested ideas for some catchy sayings to be used on two posters that she plans to display in various areas around the building. One of the posters deals with keeping office work space clean and clear. The other poster concerns disposal of waste (such as paper cups in ash trays, cigarette butts in trash cans, coffee stains in drinking fountains, 25X1 stacks of newspapers in the hallways, etc.). [] showed some samples of the proposed photographic material. One suggestion was that we show more of a contrast between the 25X1 right and wrong way. [] mentioned that there was a series of pictures taken by the safety staff that might be useful. He also suggested that we could use one photo with a catchy title, such as "What is a nice person like you doing 25X1 working in a place like this?" []

6. New Business

25X1 a. [] Collection

25X1 [] reported that [] had spoken to her regarding a proposal to sell some of his paintings to CIA in return for which he would make a contribution to the Agency. In response to the DDA's suggestion to explore it with 25X1 [] appointed a committee from the FAC to review the paintings in order to make a determination as to which ones we might want and what we can afford. This 25X1 committee will consist of [] 25X1 []

25X1 The committee is to review the paintings, report to the DDA, discuss the matter with [] and make a recommendation to the FAC.

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b. Summer Meetings

There will be no meeting of the FAC in August. After our meeting on 8 July, the Commission will recess until 9 September.

c. New Building Projects Office

25X1 [redacted] reported that the New Building Projects Office in 1J45 Headquarters is being modeled like the new building. The furniture and carpeting will arrive some time in September.

25X1 [redacted] invited all to come take a look.

c. Requests for Evaluation of Suggestions

Lease Lockers: A suggestion was made to explore possibility of having a cloakroom. After a short discussion of this idea, the members decided that the FAC should go on record as being opposed to the idea.

Preserving the President's Handwriting: It was pointed out that the signature on Harry Truman's photograph on the wall in the 1E corridor is fading. The suggestion was made that we hang photocopies of the Presidents' signatures on the wall so that the originals could be put in storage for preservation. Since more discussion was desired on this issue, and in view of the late hour, it was decided to table the matter until our next meeting.

d. Sign for OIT

25X1 [redacted] asked about putting up a sign for OIT. The
25X1 FAC asked that [redacted] wait for next order to go in.

7. The next meeting of the FAC will be held on Monday, 8 July 1985 at 1100 hours in Room 7D32.

8. The meeting was adjourned at 1245.

